



MISSISSAUGA theatre ALLIANCE

PO Box 42046, Mississauga RPO MapleWoods, Mississauga ON L5M4Z4
www.mississaugatheatrealliance.ca, mtatannery@gmail.com; 647-878-4073

Mississauga Theatre Alliance Annual General Meeting Minutes

Date: Wednesday Time: 730 pm Location: 180 Broadway Street, Mississauga		
Attendees		
Board Members: <ul style="list-style-type: none"> ✓ President: Gloria Buchert ✓ Vice President: Glenn Pringle ✓ Treasurer: Donnie Morris ✓ Secretary: Lori Smith ✓ Director At Large: Kevin Roose 	Builders: <ul style="list-style-type: none"> ✓ Lawrence Gryniewski ✓ Rob Moore, ✓ Kevin Roose, ✓ Dennis Sunga. 	Theatre Groups: <ul style="list-style-type: none"> ✓ CCMP: Glenn Pringle ✓ CMT: Rita Ferguson ✓ MMT: Donnie Morris ✓ TUPA: Michael Buchert
Regrets: Paul Berdusco, Rose Brown, Walter Collodel,		
#	Topic	Presenter
1	<p>Welcome: ^{731 pm} Gloria Buchert</p> <p>It is wonderful to see everyone tonight. I am asking member group at this meeting to identify a voting member currently. Please state your name and group for the secretary to record. As we progress I will ask that only those delegated members to vote.</p> <p>CCMP: Glenn Pringle CMT: Rita Ferguson MMT: Donnie Morris TUPA: Michael Buchert</p> <p>As we are about to begin our annual general meeting it is right to take a moment to reflect and acknowledge the lands on which we live and work. We acknowledge that the land on which we meet today is part of the Treaty Lands and Territory of the Mississauga's of the Credit. We recognize the importance of this land and pay our respect to the Anishinaake and the other First Nations, Metis and Inuit past, present and future.</p> <p>Also, as we begin our meeting, I also would like to take a moment to remember our dear friend and member, who worked diligently here in the Tannery. Who was kind, helpful to all and whose spirit of collaboration will always be with us. It is with sadness and love that we remember Bruce Brown on the anniversary of his passing. Thank you, Bruce, – you are missed. The Board was introduced.</p>	Quorum met:
2	<p>Approval of AGM minutes from September 27, 2023 Attached to Agenda (see attachment A)</p> <p>Motion to approve minutes as written – Michael Buchert 2nd Kevin Roose - all in favour – motion carried.</p>	



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3 President Report: Gloria Buchert

Let me begin by thanking our Board of Directors.

Their experience and expertise have created a safe environment for our community to continue to build in this facility.

Your Board has focused their efforts this past year on building a strong and secure financial future.

Applying for and securing a City of Mississauga Culture grant and we are in the process of applying for this year's grant.

Our biggest hurdle was the possibility of losing the workshop facility we all use.

There was interest from the city to use our space, as a parks and recreation depot, to support staff. With the assistance of Councilor Brad Butt, Councilor Martin Reid, Music Theatre Mississauga Co-Chair Michael Buchert, Lori Smith, and myself. We can sign an agreement with the city, securing the Broadway Scenic Workshop, our building site for 2 years. Expires June 1, 2026.

As you can imagine this will take ongoing effort for our future.

We also want to thank all our volunteers who came out to support the cleanup, those that came in advance to access what was needed and to those that continue to work together ensuring we have a clear plan and way forward.

The Tannery has seen four major successful builds this past season and with your support, focus and dedication we all look forward to continued success, continued co operation and continued enrichment of community theatre in Mississauga.

Each person here and all our volunteers make a difference and as I always say *The Magic Starts Here.*

4 Treasurer Report: Donnie Morris

Donnie Morris reviewed operating budget of approximately \$10000. This includes utilities, insurances, workshop expenses and meeting expenses.

At time of AGM current balance 28000.

The 2024 operating grant of 10 000 covered the expenses. The rent from groups is \$8000.

Discussed creating a GIC or reserve fund for the potential relocation of workshop.

Michael Buchert stated that instead of a GIC obtain a reserve fund that will show in retained earnings. Reserve fund for relocation of workshop.

The city is now offering grants that will cover 65% of operating budget. For the alliance this would be \$6000.

MTA will request for the 2025 operating grant 10 000.

ACTION: Lori Smith and Donnie Morris will complete City Arts & Culture operating grant by deadline of October 11, 2024.

ACTION: Donnie Morris and Lori Smith will meet with CIBC bank and arrange a reserve/GIC account.

If we are not successful in obtaining grant the yearly rental for June 1st may be increased slightly. Will follow through at Board meetings and message the Encore groups of change if required.

Motion to accept treasurers report as presented -Glenn Pringle, 2nd Kevin Roose - All in favour – motion carried.



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5.	<p>Workshop Updates: Lori Smith</p> <p>Thank you to the volunteers that have helped with the clean up this past Sept 7, 2024. It was a remarkable success.</p> <p>There are some added items in the workshop. New shelving and tools.</p> <p><u>Housekeeping:</u></p> <ul style="list-style-type: none">• An electrical request has been issued for the city to install another 220 amp for the donated vacuum system.• All left over paint that will be stored must be labelled with date and production title. Then stored accordingly to colour.• Please do not dispose of leftover paint into sink. There is now a bucket that you can dispose of paint. Once filled will send for disposal.• Glen Smith will be creating a better shelving unit in the paint room (sink location) this will provide better storage for supplies and things.• In the back area there are now two extension cords that can be used.• There is a new coffee area in back room for your use. <p><u>Equipment and Tools:</u></p> <p>Discussion held with builders regarding what new equipment or replacement equipment is required.</p> <p>Battery drills are not required currently. Builders bring their own.</p> <p>Track Saw: \$800-\$1200. ACTION: Lawrence Gryniowski will research and purchase item. Send receipts to Donnie Morris for reimbursement.</p> <p>Battery Nailer and Stapler: ~ \$350 each. ACTION: Kevin Roose will research and purchase item. Send reports to Donnie Morris for reimbursement.</p> <p>Push Clamps: Require longer ones. ACTION: Lori Smith will obtain items.</p> <p>For the above 3 action items the timeline is by year end.</p>
6.	<p>By-Laws and Constitution Review: Lori Smith</p> <p>Bylaws and Constitution has been reviewed for 2024.</p>
7.	<p>Elections to Board.</p> <p>No nominations currently.</p> <p>Current Board has one year remaining in their term.</p>
New Business:	
8.	<p>Heritage Gala: November 7, 2024.</p> <p>Gloria proposed that MTA to purchase a table at this event. It is \$650 for ten seat table. We have two members that will be receiving a heritage award, Rose Brown, and Lori Smith. This will also help in community building with other groups in community theatre.</p> <p>Lori Smith will send email out to the builders and members for a seat at our table in honour of their hard work and dedication.</p> <p>Motion: MTA to purchase a table at the Heritage Gala event for our volunteers and award recipients. 2nd Donnie Morris – all in favour – motion carried.</p>



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9.	Website: MTA requires a website connection for the CORA registration. Michael Buchert and Rita Ferguson will work with Lori Smith to amalgamate the MTA website with MTM website. Timeline December 1, 2024.
10.	Dumpster Rentals: Discussion held regarding MTA will rent these dumpsters at each of the group's production. Kevin Roose, Build Lead will assess the need for dumpster at end of run and will order one if necessary. He will then communicate with Donnie Morris for reimbursement. Thank you Kevin for taking this on.
11.	Workshop Tour: Lori Smith showed members the added items in the workshop and new processes.
	Adjournment: 821 pm. <i>Proposed AGM 2025 meeting date: September 24, 2025,</i>

ATTACHMENT A:

Mississauga Theatre Alliance Annual General Meeting Minutes:

Date: Wednesday Sept 27, 2023

Time: 730 pm

Location: Broadway Scenic Workshop (Tannery)
180 Broadway Street, Streetsville, Ontario

2022-2023 Board Members:

The Executive Officers:

President: Gloria Buchert
Vice President: Glenn Pringle
Treasurer: Donnie Morris
Secretary: Lori Smith

Officers/Trustees

Tannery General Manager: Rose Brown

#	Topic
1	<p>Call to Order: 730 pm Quorum present.</p> <p>Attendance:</p> <p>MTA Board: Gloria Buchert, Donnie Morris, Glenn Pringle, Lori Smith.</p> <p>Encore Group Board members: Michael Buchert, Rita Ferguson, Wendy Guest, Christine McMahan.</p> <p>Builders: Paul Berdusco, Walter Collodel; Lawrence Gryniewski; Rob Moore; Kevin Roose, Dennis Sunga.</p> <p>Regrets: Rosemary Brown</p> <p>Voting Representative for each Encore group:</p> <p>CCMP: Paul Berdusco, CMT: Christine McMahan; MMT: Wendy Guest, TUPA: Michael Buchert</p>



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2	Welcome: Gloria Buchert welcomes the attendees. Identified voting representatives.
4	Approval of the Minutes of September 28, 2022: Motion by Christine McMahon to accept minutes from AGM 2022 as is. 2 nd : Michael Buchert- all in favour- motion carried
5	President's Report: Presented by Gloria Buchert
7	Financial Reports (June 1, 2022-May 31,2023): Donnie Morris presented the Balance sheet and Profit and Loss to attendees. As detailed in the attached financial statements the grant funds covered \$9,482 of operating expenses. Our organization also purchased a band saw for future use costing \$1,330. Therefore, all the operating grant funds were spent. The grant allowed the four theatre groups to use the facility to build sets for the four productions at a low cost in a challenging time coming out of Covid shutdowns at Meadowvale Theatre. Michael informed attendees that he and Rita Ferguson have been meeting with the city regarding moving out of the workshop and it being returned to City. The formed Task force, Chair by Tom Hope, has informed the city and has been in communication with them. Moving forward Michael and Rita will be the liaison with the city in this regard. They will collaborate with the MTA Board until a decision has been made regarding the leasing agreement with the City Council. Michael states that we should still assume that there is a possibility that the workshop might be relocated. The lease has been extended to June 2024. MTA board will submit application to the Arts & Culture Grant program for year 2024. Deadline is October 13, 2023. Lori Smith and Gloria Buchert will be the leads for the task.
8	Bylaw Review: Lori Smith presented the revised Bylaw. Revisions and corrections were discussed by attendees. Article Six: Quorum. 6:01 change percentage of members for quorum from 5% to 55%. Article Eleven: Membership 11: 01 Active Members: Change to "Theatre groups that obtain rental agreements for the workshop are entitled to one vote at any member meeting. 11:02: Affiliated Members: remove not applicable to current MTA structure. 11:03; Supporting Members: remove not applicable to current MTA structure. Motion by Michael Buchert to accept revised Bylaws as discussed. 2 nd : Christine McMahon – all in favour- motion carried. ACTION: MTA Board at December 2023 meeting will begin to revise Bylaws and policies to reflect ONCA new standards.



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9	<p>Safety Review: Presented by Lori Smith</p> <p>Demonstration of new bandsaw was postponed. Builders will ensure that they are familiar with the safety and rules of the equipment.</p> <p>Exit checklist: Lori informed attendees to please adhere to the checklist upon leaving the workshop. Ensure the area is clean, dispose of garbage in the bins that are present on exit of workshop. Each group is responsible for renting a bin on exit day. Extra checklists are on the bulletin board by the paint room.</p> <p>Clean up: Lori Smith has restocked and cleaned the bathroom. The paint room has been reorganized. There are now two shelves of empty cans that need to be disposed of in garbage. The tub room was cleaned up. Lori to purchase a new sink.</p> <p>Paper towel supplies located in bathroom are for bathroom use only. Each group shall bring supplies for use in other areas.</p> <p>Since there was no summer clean up session, the MTA will rent bin for cleanup of wood storage area. ACTION: Gloria will order a bin from AAA disposal bins for the week after Thanksgiving (Oct 10th). This bin will be for the front of workshop area items. The builders will dispose of material.</p> <p>Query by Michael Buchert: Regarding bin rental by groups.</p> <p>This previous year there was a time that on a group's move out a bin was not rented, and material was left behind. If not having enough waste to fill bin would a suggestion that two groups go together to rent bin after second group be feasible.</p> <p>Example CMT and MMT rent bin together at end of MMT time. CCMP and TUPA rent bin together at end of TUPA time.</p> <p>Discussion was held regarding if this is feasible or if it was one occurrence.</p> <p>Since last season, most sets were built already waste was at minimum. This upcoming season all sets will need to be built, and waste might increase. The consensus was that will assess this season to see if the above recommendation is feasible.</p> <p>MTA encourages the groups to collaborate with each other to assess the need for bins and merge the rental together. The MTA Board will assess plans throughout the season.</p>
10	<p>Nominations and Elections of Officers:</p> <p>Motion by Christine McMahon to nominate Kevin Roose to be director at large of the MTA Board.</p> <p>Kevin Roose accepts nomination.</p> <p>All in favour- motion carried.</p> <p>Welcome Kevin to the team.</p>
11	<p>New Business-Questions</p>



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	<p>Future Pathway for MTA and MTM boards.</p> <p>Michael Buchert updated the path that MTM has been working on to become incorporated. MTA is now operating the workshop only. End users are the Encore series. MTM End users are the Encore series as well. MTA has been incorporated since 1993. They do not have charitable status. MTM is trying to obtain incorporation and charitable status.</p> <p>There is discussion that a path would be to use MTA incorporation status and merge MTM to that board. Both boards will work under one title board. If we use MTA for incorporation status the name would have to remain the same to keep status. MTM would change their name to Mississauga Theatre Alliance. This new board will then function as MTM currently does in all aspects but now operating the workshop as well.</p> <p>This is in early discussion and Michael and Rita will inform and collaborate with MTA. MTA agrees with this path and will work with MTM for the future of Encore series and community theatre.</p> <p>MTA looks forward to future updates and working with MTM.</p>
	<p>Recognition and Thanks:</p> <p>Tom Hope and taskforce committee for their work, time, and efforts in working with the city to resolve the workshop lease.</p> <p>The new board members for taking on the challenges that were faced over the past year. Gloria Buchert, Glenn Pringle, and Donnie Morris.</p> <p>Thank you to Rose Brown and Lori Smith for supporting the new members as they transitioned to their new roles.</p> <p>Thank you to the whole Board for the consistent support for the Encore series and collaborating with all stakeholders and for transparency.</p>
	<p>Extend positive thoughts and prayers to Rose and Bruce Brown at this challenging time.</p>
	<p>Adjournment: 835 pm</p>



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